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CONFIDENTIAL

*Provided to Ben Kelly per request 17 March 84*  
*approved*  
*gke*

[Redacted]

The Office of Communications conducts various technical communications training programs to qualify Agency personnel in the operation and maintenance of communications equipment peculiar to and used by CIA; in the use of cryptographic devices and systems used by CIA; and in the utilization of communications techniques applicable to intelligence operations.

The training program which qualifies personnel in the use and maintenance of CIA communications equipment is fifteen weeks in duration and affords training to radio operators newly appointed to CIA. This training program is scheduled every five weeks or less frequently if no requirements exist.

The training program to qualify cryptographers is eight weeks in duration for personnel who will be employed full time in an Agency crypto center. Shorter courses are offered to provide trained personnel who will do crypt work on a part time basis. Full courses are scheduled every four weeks.

Advanced technical training for complicated equipment peculiar to CIA and training in special CIA communications techniques are scheduled as required.

During the last calendar year [Redacted] persons received Staff Communications Training, 24 persons have received special training under covert conditions, and 915 persons have received generalized briefings regarding Communications as an Office and as a function. The above was accomplished by a total of [Redacted] of which are in a supervisory administrative category.

In all instances Office of Communications activities in the training field are coordinated with and in some instances integrated into programs conducted by the Office of Training.

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